

2024-2025

Meridian Elementary School  
Drop off / Pick Up Procedure:

In an effort to keep students, staff, and families safe, we are asking guardians to remain in their vehicles when dropping off and picking up their student/s and follow the guidance below to create a more efficient and safer drop off and pick up procedure. Thank you for your efforts with this!

**Morning Drop Off:**

- Traffic will flow from South St. Marie Street into the north circle parking lot.
- **No west bound traffic on High Street will be allowed.**
- Please follow the arrows directing traffic in the north parking lot.
- Pull up to the next available cone and have your child unbuckled and ready to exit the passenger side of the vehicle.
- Exit by turning **right only** out of the parking lot onto High Street.
- We will begin procedures at 7:30 and end at 8:05.
- Staff will help students with any extra items needed to be carried in.
- If your child arrives at school after 8:05, please park in the east parking lot and enter through the main office doors.

**Pick Up Procedures:**

Each student will receive 2 colored pick up cards with a number. Please have these in the front windshield of the vehicle that is picking up your student at the end of the school day. Color = Class. Number = Student.

- Traffic will flow from South St. Marie Street into the north circle parking lot.
- **No west bound traffic on High Street will be allowed.**
- Please follow the arrows directing traffic in the north parking lot.
- Pull up to the next available cone and have your child unbuckled and ready to enter the passenger side of the vehicle.
- **Pre-K will be dismissed at 2:40 - Please pull up to the front of the line when picking up a Pre-K student. K-5 will be dismissed at 2:45.**
- Place the student pick up card in the front windshield of your vehicle.
- Pull up to the next available cone, remain in your vehicle, and we will assist your child into the vehicle on the passenger side.
- Exit by turning **right only** out of the parking lot onto High Street.

Buckling students - please pull into an available spot in the west parking lot to assist your child.

Please communicate all transportation changes with the school office by 12:00pm the day the change is needed or by sending a written note with your child.

Please use the main office doors if you are picking up your student/s before dismissal time.